

DONATION REQUEST FORM

To: Clayton Valley/Concord Sunrise Rotary Charitable Fund Attn: CVCSCF Secretary

Email to: Russ Anderson at: randerson@lehmers.com

Donation Recipient/Organization, make check payable to: _____

Contact Person: _____ Phone Number _____

Address of Organization: _____

Tax Exempt Status; ie, 501(c)(3) number if known: _____

Amount Requested: \$ _____

Charitable Purpose: (Please attach any supporting documentation) _____

History of any Prior Donations: _____

When Donation is Needed: _____

How Donation will be Delivered : In person? _____ Who is check to be given to? _____

Via Mail? _____ Give address. _____

Club Member Signature of Requestor: _____ Date: _____

Is this an approved beneficiary for the Charitable Board? YES _____ NO _____ DON'T Know _____

Are these funds "restricted" (or earmarked for a specific project)? YES _____ NO _____

If "YES" NOTE: Funds provided by requestor are to be passed through by the CVCSC Board. _____

If this is a "matching" endeavor, please list anticipated donors, if known. _____

Wire Transfer: If this is to be by wire transfer, please include all pertinent information. _____

Disposition of Request

Action Taken by: _____ CVCSC Board. Signature: _____ Date _____

Action Taken by: _____ Charity Board. Signature: _____ Date _____

Amount Approved: \$ _____

Reason, if Above Request has Been Denied or Modified: _____